## **MYBUSINESS-REFUND MOVER**



## FEATURE SUMMARY:

Principal distributors utilizing the MyBusiness app to operate their business will now be able to move their refund to the following week. This process in MyBusiness will replace the need to call DAR the morning after zero out day. This process is only allowed once a week and must be submitted by 9:15 EDT the morning after zero out day.

1. From the Home Screen, tap "Financials." Tap "Refund Mover." A disclaimer screen will appear reminding you of the terms that are associated with this feature. Tap "Next" to advance.

54100 Ho	me	54100	Financials	=	Financials	Instructions	Next
Sales Tra	ansaction		End Week Early		Enter the do	ollar amount of your r	efund vou
Sales	Setup		Refund Mover			o move forward to the	
Inver	ntory					ss is only available the	
Ord	lers				AM EDT.	out day and will close	at 9:15
Rep	orts				<ul> <li>You will only week for all</li> </ul>	y be able to submit of locations.	nce per
Finan	ncials					you need any further	
Princ	cipal				assistance.		

2. You will see the location number in the upper left corner and the refund that is due after zero out. Tap in the white box to enter the amount you wish to move into the next week. Tap "Next." Review your request and tap "Save."

Instructions Refund N	Instructions	Refund Mover	Next	Refund Mover Review Save		
64210 Balance: \$-984.57	0.00 Limit \$984.57	64210 Balance: \$-984.57	[	200.00 Limit \$984.57	64210 New Balance: \$-784.57	\$200.00
		Overall Limit: \$984		Total: \$200.00		
		1	2	3 Def		
		4 6ні	5 JKL	6		